

Team Nova Scotia- 2013 Canada Summer Games ***Chef de Mission***

Sport Nova Scotia is seeking a strong leader, effective motivator, and skilled manager to be the Chef de Mission of Team Nova Scotia for the 2013 Canada Summer Games in Sherbrooke, QC. This is a part-time position that reports to Sport Nova Scotia's Canada Games Management Committee (CGMC).

The Chef de Mission is the head of delegation for Team Nova Scotia's contingent of athletes, coaches, and managers who represent the province at the Canada Games. The Chef de Mission will lead a team of Mission Staff who liaise with the host society and work prior to, during and after the Games to support and promote Team Nova Scotia. The Mission Staff will manage logistics, disseminate information, organize events, handle administrative tasks and trouble shoot where necessary to ensure that our athletes, coaches, and managers can concentrate on their competitions and performances and have a positive experience while at the Games.

The Chef de Mission for Team Nova Scotia will provide leadership to the volunteers and the staff that comprise Team Nova Scotia. Specifically, the Chef de Mission will be responsible for: ceremony and presiding, communications and facilitations, promotion, organization and guidance, and human resource management of the mission staff. The Chef de Mission will be the primary spokesperson for Team Nova Scotia. S/he will also be responsible for monitoring the budget and finances of the team. Core behaviour competencies include: strategic-thinking, ability to manage vision and purpose, compassion, composure, creativity, strong listening skills, presentation skills, strong communication skills, results driven, integrity and trustworthiness. Bilingualism, English and French is considered an asset.

The ideal candidate will have an accomplished sport / sport administration background, familiarity with the Canada Games and amateur sport in Nova Scotia, and previous experience as mission staff for a multi-sport games. A complete job description is listed at www.sportnovascotia.ca. Candidates can forward their resumes and cover letter before noon on Wednesday, February 8th, 2012 to CGMC, Sport Nova Scotia, attention Helen Goodwin, 5516 Spring Garden Road, 4th Floor, Halifax, Nova Scotia, B3J 1G6, via email hgoodwin@sportnovascotia.ca or fax (902)-425-5606.

We thank all applicants for their interest but advise that only those selected for interviews will be contacted.