

APPLICATION Coaching Education Program

Organizations hosting coaching seminars, certification clinics, and conferences are eligible to receive funding to help offset expenses. These programs can be held in collaboration with Provincial Sport Organizations, schools, or municipal recreation departments. The goal of the program is to encourage partner collaboration to increase the hosting of educational programs for coaches across the province in all settings. All projects with sport specific elements require partnership with the respective provincial sport organization. Funding is for a maximum of \$1,000.00 per initiative and cannot exceed 50% of the total cost of the initiative. An organization is limited to one application per fiscal year.

Please note that initiatives lead and coordinated by Provincial Sport Organizations should be directed to the Coaching section of the PSO projects program.

Please complete sections A through D of the application, including all supplementary information.

A. General Information

Full Name: _____

Name of Organization: _____

Position held within Organization: _____

Number of members in Organization: _____

Area/Region Organization services: _____

Street address/PO Box: _____

City/Town: _____ Province: _____ Postal Code: _____

Telephone: (work) _____ (home) _____

Fax: _____ Email: _____

B. Description of initiative for which you are requesting funding:

Total (\$) amount requested: _____

C. Have you included the following information? (Please check all of the information that you have included with your application):

- Complete budget submission (including all revenue streams & estimate of expenses)
- Have you indicated (on page one) the amount of money requested for this initiative?
- If you are hosting a seminar with sport specific content, do you have endorsement of you respective Provincial Sport Organization?

Funding Criteria and evaluation:

1. Level certification, training, education being offered by the program
2. Number of participants
3. Fit with the Long-Term Athlete Development Model
4. Technical support in program design and delivery

Reporting Process:

A report on the criteria listed above must be submitted 30 days after the conclusion of the event. Eligibility for future funding will depend on a report being submitted.

If you have any questions, please contact Candice Petten at Sport Nova Scotia at 902-425-5450, ext. 372, or by e-mail at cpetten@sportnovascotia.ca

Organizations can apply for this funding at any time.

Complete the following application and submit it with all supplementary information to:

Candice Petten
Support4Sport Coordinator, Sport Nova Scotia
5516 Spring Garden Road, 4th Floor
Halifax, Nova Scotia
B3J 1G6
cpetten@sportnovascotia.ca

QUESTION 3 – Budget (cont'd)

Name of project: _____

Date of project: _____

Complete budgets must be submitted for each initiative/project for which you are requesting financial assistance.

EXPENSES (Identify the approximate amounts associated with the initiative in the areas noted below. Where appropriate, provide details.):

Administration costs (<i>including such things as phone costs, copies, etc.</i>)	\$ _____
Equipment & materials	\$ _____
Facility rentals	\$ _____
Travel/Transportation (<i>Including such things as airfare, mileage, rental cars, taxis, etc.</i>)	\$ _____
Accommodations (<i>Including # of rooms x # of nights x # of occupants x room rate</i>)	\$ _____
Food (<i>Estimate the costs of meals e.g., # of meals per day x # of days</i>)	\$ _____
Other	\$ _____
Other	\$ _____
Other	\$ _____
TOTAL EXPENSES:	\$ _____

REVENUE (Identify approximate amounts of assistance available from the following sources for the initiatives listed above):

\$ available from NSO (<i>National Sport Organization</i>)	\$ _____
\$ available from PSO (<i>Provincial Sport Organization</i>)	\$ _____
\$ available from fees and charges (user fees, registration fees, etc.)	\$ _____
\$ available from HPP (Health Promotion and Protection – Sport and Recreation)	\$ _____
\$ available from fundraising/sponsorships	\$ _____
\$ available from other sources	\$ _____
\$ available from S4S Coach Education Program	\$ _____
TOTAL REVENUE:	\$ _____

AMOUNT REQUESTED from Support4Sport initiate. \$ _____

*Please note that the Coach Education Program will match other funds to a maximum of \$1,000.00 per project. Applicants are only eligible for one project per year.

**For Completion by Provincial Sport Organization for
Sport Specific Seminar content ONLY**

Name of Provincial Sport Organization:

Does your organization endorse the content of this initiative that relates to your sport?

Yes _____ No _____

Signature of Provincial Sport Organization Designate

Date

Comments:

