



### WHAT IS THE SPORT FUND?

The Nova Scotia Amateur Sport Fund (hereafter the Sport Fund) started approximately 20 years ago as a means to raise money in order to support amateur sport in Nova Scotia. At that time, the fund was one of the few existing supports for sport programs, and provided funding assistance for many elements of the sport system, including athletes, coaches, officials, and provincial and community sport organizations. Over time, as additional funding programs were put in place, the fund evolved to focus on community sport organization support. The goal of the fund has been to support quality, sustainable programming, either by providing funds to help organizations create new programs, or expand and/or improve current programs in order to provide more opportunities for Nova Scotians to take part in sport.

Today, we are happy to have a number of partners that have come together to support the growth of amateur sport in Nova Scotia.

### APPLICANT CRITERIA

Applicants must fit into one of the following groups:

- Local sport clubs and community sport organizations who are members in good standing of a Provincial Sport Organization (PSO).
- Community sport organizations incorporated as a "not for profit" society under the Societies Act of Nova Scotia.
- Municipalities/communities (including villages and first nation communities) and community sport stakeholders (facilities).

Applicants must either be a member in good standing of a Provincial Sport Organization OR currently registered with active status within the Nova Scotia Registry of Joint Stocks. All applicants must be located and delivering sport within Nova Scotia.

We do not fund schools/educational institutions or organizations located outside of Nova Scotia.

### HOW MUCH DO WE FUND?

The average amount funded per project in 2017 was \$1,900. Our goal is to support as many quality applications, but it is not always possible to fund every request.

### APPLICATION PROCESS

The Sport Fund accepts applications twice per year. Application deadlines are April 15th and October 15th.

Step one: Contact your Regional Sport Consultant to discuss your project and arrange for a consultation. A consultation is your best bet to creating a sustainable program and accessing funding. The value of a consultation;

- Regional Sport Consultants are experts in community sport development.
- The consultant is imbedded in your community and has access to major stakeholders.
- The Regional Sport Consultant has extensive knowledge of the Sport Fund process.
- Increased engagement with your Provincial Sport Organization.
- The Consultant can provide support outside of funding through program design, access to additional resources, alignment with regional priorities and support on Long Term Athlete Development and the principles of Sport for Life.

To access a map outlining the regions and contact information for the associated Regional Sport Consultant (RSC), please [click here](#). Consultations with a Regional Sport Consultant must be booked at least two weeks prior to the application deadline.

Step two: Contact your Provincial Sport Organization. The PSO is here to support their member clubs and non-member organizations looking to align projects with their sport. The PSO is the expert and authority when it comes to your sport in Nova Scotia. Applicants should ensure they are in alignment with the PSO and when possible accessing the technical support the PSO can provide.

**Step three:** To begin filling in an application, please select one of the following:

If your organization is a member of a Provincial Sport Organization, please [click here](#).

If your organization is not a member of a Provincial Sport Organization, please [click here](#).

### WHAT WE WILL FUND

The Sport Fund supports projects that are intended to increase sustainable quality participation sport programs. This may include new programming or the expansion of existing programs. It may also provide support by helping offset the cost of sport equipment. Prior to completing an application, please ensure your project touches upon the following points:

- Project fits within the Sport Fund's two areas of focus – Long Term Athlete Development (LTAD) and/or under-represented populations.
- Project must be for a new program or the expansion of an existing program. If an equipment request, the equipment must be used to deliver new programming or to help expand existing programming. Equipment renewal is considered operational and not funded.
- Project must be completed within a 12 month period from the date of our award letter.
- The Sport Fund does not consider assistance retroactively for projects.
- Project must be delivered in Nova Scotia.

### WHAT WE WON'T FUND

The following are examples of projects we typically do not fund:

- General operating costs of an organization or facility (i.e. insurance, heating, salaries, etc.)
- Uniforms
- Team travel
- Events
- Capital expenditures – field repairs, court resurfacing, building of storage facilities, etc.

## CAN I APPLY MORE THAN ONCE?

Yes. An applicant may apply for funding for different projects or apply for funding for the same project more than once per fiscal year. However, if funding was allocated, the Regional Committee reserves the right to consider this fact when comparing applications, and limit or deny further funding to broaden the number of applicants assisted by the fund.

## IF YOU ARE SUCCESSFUL

If you are successful, you can expect to receive a cheque for 80% of the amount awarded within 2-3 weeks following receipt of your signed terms and conditions document. In some cases the Regional Committee may require further information from successful applicants before the award is released. Applicants will receive such requests by email.

All successful applicants will be expected to complete an online progress report describing the outcome of the project that was funded. This may include a report outlining performances, key learning's and impact of the project on the Nova Scotia sport system, demonstration or access to the programmed activities, or copies of any documents produced. Final reports are due within 12 months from the date of our award letter but can be submitted earlier on project completion.

Once this report is received and reviewed, a cheque for the remaining 20% of the amount awarded will be released. Successful applicants are also required to display the associated regional Sport Fund logo on their website for a twelve month period as recognition of this funding.

## IF YOU ARE UNSUCCESSFUL

If you are unsuccessful, we recommend contacting the Regional Sport Consultant in your region. They will be happy to review your application and will make recommendations to improve your chances of receiving funding for future allocations.

## NEED MORE INFORMATION?

### South Shore Region

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### Valley Region

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### Cape Breton Region

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### Fundy Region

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### Highland Region

**Stephanie Spencer**

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### Central Region

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